

SUMMARY	
ID	US-012
Epic	Vacation Management
Title	System Automatically Updates Employee Annual Vacation Balance
Priority	Medium
Status	Todo
USER STORY	
1	As a system administrator, I want the system to automatically update employee annual vacation balances so that leave entitlements are accurately maintained without manual intervention.
TRIGGER	
Trigger	System scheduled job runs to update vacation balances based on company policies and employee service dates.
ACCEPTANCE CRITERIA	
#	Criteria
1	Given the annual update process runs, when it executes, then all eligible employees should have their vacation balances updated according to company policy.
2	Given an employee's service anniversary, when the update runs, then their vacation entitlement should be recalculated based on years of service.
3	Given the update process completes, when it finishes, then a log should be generated showing all changes made.
4	Given any errors occur during the update, when they happen, then the system should log the errors and notify administrators.
NOTES	
Dependencies	Employee service data, company vacation policies, automated scheduling system
Remark	This process should run automatically and handle edge cases such as employees with special entitlements or policy exceptions.